Berryhill Elementary School

SAC Minutes – December 11, 2017

Attendance:

Carolyn McHenry

Marcia Harnage

Daphne (Dee Dee) Mitchell

Mr. Brewton

Kelli Roselle

Dawn Chapman

Roger Golden

A meeting of the Berryhill School Advisory Council was held in the conference room on December 11, 2017. Principal, Roger Golden called the meeting to order at 8:35am. Daphne (Dee Dee) Mitchell recorded Minutes for this meeting.

1. Minutes:

Mr. Brewton motions to approve the Minutes of the October 25, 2017 SAC meeting. Minutes were adopted by consensus show of hands.

1. Communications
* Career Day, Dec. 12th
* 5th Grade Chorus Christmas Program, Monday, Dec. 18th, 6 pm
* Early Release, Wed., Dec. 20th, 11:15 am
* Planning Day, Jan. 5, 2018
* Students Return Jan. 8, 2018
* New AIS – Cathy Lawson coming to us from Rhodes Elem. 10 years of experience,
* New Kg. teacher - Sandra Johnen 19 years of experienced at Kindergarten level (Escambia County)

Katherine Jackson – moving to the position of ESOL Liaison.

1. Budget Items
* No items at this time
1. Parent Involvement Plan

Mr. Golden reviewed the areas of the plan with the committee such as Assurances, Involvement of Parents, Coordination and Integration, Annual Parent Meeting, Flexible Parent Meetings, Building Capacity, Staff Training, Communication, Accessibility, and Barriers.

The committee agreed upon the following Mission Statement:

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| *Berryhill Elementary School believes that education is the shared responsibility of the student, parents, family, school and community. Further, the school recognizes that the academic achievement and success of our students depend on the strength of the partnerships developed among students, parents, families, schools and the community from preschool through graduation and beyond. We believe that strong partnerships can be developed by nurturing respect, sharing knowledge, supporting each partner's role, collaborating on matters of importance and appreciating the contributions each partner makes to student achievement. The purpose of our Parent/Family Involvement Plan is focus on and strengthen these partnerships*Thorough discussion and input was given by SAC members regarding strategies to maximize parental involvement. The following are the main items/topics discussed and agreed upon.* Conducting an annual meeting for parents to give them information regarding the Title I Program.
* Offering a flexible number of meetings to accommodate the varying schedules of parents. Child care may be provided if applicable.
* Pre-K to Kindergarten Transition (Articulation Day)
* ELL program/ELL teacher will work to support all English Language Learners (ELLs), while collaborating with parents, teachers, and administrators.
* Events to provide information to Parents about SRCSD's STEAM Initiative and ideas/resources that parents can utilize at home with students. Classroom activities planned to integrate STEAM into school curriculum.
* Open House takes place the Friday before school starts. Parents and students visit their upcoming teachers and classrooms. Parents receive information from the teachers regarding procedures transportation, PTO, and Community School (After-school child care).
* Each grade level has a specific day and time for parent orientations.
* Distribution of the Santa Rosa District Family Guide to parents.
* Provide for teacher/parent conferences throughout the year.
* Activities such as Book Fair, Parent Night, Grandparents Tea, STEAM Night, Bear Jamboree, and Costume Capers will continue to be held to be held to provide information to parents such as reading expectations and how parents can help their children improve with reading strategies, provide information about FSA, and promote collaboration/involvement between students and parents as they participate in STEAM activities.
* Our Military Life Counselor will facilitate increased communication and services for our students of active-duty military, and will plan and coordinate special events/activities.
* Berryhill Pre-K teacher will facilitate, notify and remind parents and students of events coordinated by through the T. R. Jackson Pre-K Center.
* Compacts will be distributed and reviewed with parents via phone, writing, and/or conference by classroom teacher.
* Academic Intervention Specialist will work with students, teachers and parents, identifying students in need of intensive reading intervention, notifying parents of intervention, providing small group instruction, and monitoring student progress.
* Volunteer Orientation for parents near the beginning of the school year. Information such as volunteer procedures, as well as the Title One program will be given.
* The Berryhill Handbook giving specific information regarding procedures, grades, Title I Program, school-wide calendar, and Assessment Data will be made accessible on our website. Hard copies also available as needed.
* We will continue using the ConnectEd call-out system and a quarterly newsletter posted on our website to provide information, increase communication, and provide updates on school functions.
* Provide opportunities for parents to engage in literacy activities with their children and emphasize importance of reading during our annual Florida Literacy Week.
* Our AIS and Reading Coach will provide training as needed to staff throughout the year, and three professional development days will be utilized for staff trainings as well.

Mr. Brewton motioned that we accept the Parent Involvement Plan as discussed and read. The plan was approved by a consensus show of hands.

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1. Next Meeting Date
* Jan. 24, 2018 (tentative)
1. Adjournment
* A motion was made by Daphne (Dee Dee) Mitchell to adjourn at 9:47 am. Motion was passed by a consensus show of hands.

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