

# School Advisory Council Meeting Minutes

## May 25, 2021

### Attendance:

- Stephanie Barnes (Instructional)
- Larry Brewton (Community Member)
- Melissa Caudell (Parent)
- Dawn Chapman (Principal)
- Greg Fulk (Parent)
- Misty Lemke (Ed. Support)
- Leann McCombs (Assistant Principal)
- Tara Moore (Parent)
- Rebecca Sterzing (Parent)

A meeting of the Berryhill School Advisory Council was held in classroom #301 on May 25, 2021. Principal, Dawn Chapman, called the meeting to order at 8:30 AM. Stephanie Barnes recorded the minutes for this meeting.

### 1. Minutes:

Greg Fulk motions to approve the Minutes of March 23, 2021 meeting, with no corrections. Rebecca Sterzing seconds the motion. Minutes were approved by consensus show of hands.

### 2. Communications

- Berryhill Summer School will take place at SS Dixon Primary. There are two different formats. There is a Summer Reading Camp just for third graders and a “Learning is Fun Camp” for all other grades.

#### **3<sup>rd</sup> Grade Summer Reading Camp**

June 17 – July 21 (July 5<sup>th</sup> Holiday)

Students 8AM – 12:30PM Teachers 7:30AM – 1PM

#### **Learning is FUN Camp (Two Sessions) – Grades KG, 1, 2, 4, & 5**

Session 1 – June 17 – June 30

Session 2 – July 12 – July 23

- **The following Berryhill teachers that will be teaching at SS Dixon Primary:**

Micaela Shrum – 1<sup>st</sup> Grade (Session 1)

Mary Ellen Woods – 2<sup>nd</sup> Grade (Session 1 & 2)

Megan Etheredge – 3<sup>rd</sup> Grade

Daphne Mitchell – 5<sup>th</sup> Grade (Session 2)

Lesley Greene – 5<sup>th</sup> Grade (Session 1)

- **BHE Students enrolled in Summer Sessions:**

KG = 6

1<sup>st</sup> = 18

2<sup>nd</sup> = 7

3<sup>rd</sup> = 6

4<sup>th</sup> = 5

5<sup>th</sup> = 5

- **KG Registration**

We had two KG Registration days on Monday, April 12<sup>th</sup> and Monday, April 19<sup>th</sup> from 3-6PM both evenings. Right now, we have 72 kindergarten students enrolled. (Our projection for 21-22 school year is 134.)

- **The following intent forms have been returned for next school year indicating the number of students so far for the 21-22 school year.**

**FOCUS Intent Information for 2020-21**

1<sup>st</sup> Grade = **118** (projected 134)

2<sup>nd</sup> Grade = **126** (projected 141)

3<sup>rd</sup> Grade = **112** (projected 134)

4<sup>th</sup> Grade = **138** (projected 160)

5<sup>th</sup> Grade = **107** (projected 122)

Mrs. Chapman discussed that most of the REMOTE students have returned to Brick & Mortar. Current enrollment is close to 800 students including Pre-K.

- **Important Dates**

A Santa Rosa County School Board 2021-2022 Calendar attachment was provided, and members examined all the dates. In addition, Berryhill Elementary School's 5<sup>th</sup> Grade Virtual Ceremony and Bear Promotion parade was discussed.

5<sup>th</sup> Grade Virtual Ceremony – Facebook Live on **Tuesday, June 8<sup>th</sup>**

Promotion certificates will be given to students in classroom.

Bear Promotion Parade – will take place on our school track on **Wednesday, June 9<sup>th</sup>** at **8:30AM**.

5<sup>th</sup> Grade Classroom Ceremony Schedule (Virtual):

7:45	Mrs. Harris
8:30	Mrs. Brown
9:15	Mrs. Phillips
10:00	Mrs. Mitchell
10:45	Mrs. Windle & Mrs. Korn
11:45	Mrs. Joiner
12:30	Mrs. Martin

**Thursday, June 10<sup>th</sup>** Last Day of School for Students

**June 11<sup>th</sup> & 14<sup>th</sup>** are POST-Planning for teachers

**August 10, 2021** is first day of school for next school year.

**May 25, 2022** is last day.

### **3. Budget Items**

Mrs. Chapman discussed the following budget items listed below.

- School Improvement Balance (SI Funds) - \$0

- Supplemental Academic Instruction Balance (SAI Funds) - \$203.48

These funds may only be spent on materials/activities outside of the regular school academic day such as tutoring, Saturday School or Summer School/summer learning activities.

(Tara Moore motioned to approve the budget balances. Rebecca Sterzing seconds the motion.)

- School Based Budget **reduction** from the District in the amount of \$7,051 on 11/09/2020 and \$7,417.32 on 1/19/2021 for a total reduction of **\$14,468.32**.

- On 5/18/2021, we received notice that we will not receive funding for the next school year until after the October FTE. These funds are usually allocated to the school at the first of July. With the reduction and now the delay in additional funding, we had to freeze copying and spending from teacher accounts.

#### **4. Berryhill Elementary School-Parent Compact**

Mrs. Chapman provided a copy of the 2020-2021 Berryhill School Compact. She explained that the 21-22 compact would be similar. She asked all members to read and offer any suggestions for changes. She said that the school year would be changed to 2021-2022 and the principal and assistant principal information would be corrected. Melissa Caudell mentioned adding that parents monitor children's screen time to the section that listed parent responsibilities. Tara Moore mentioned adding call out to the same section referring to parents receiving call outs and responding. No other corrections were mentioned or discussed. Stephanie Barnes motions to approve the 21-22 Compact with the corrections and changes implemented. Misty Lemke seconds the motion.

#### **5. EduData Website**

<https://edudata.fldoe.org/index.html>

This website contains data indicators designed to inform the general public about the progress of public schools. Information contained includes data on student performance, teachers/staff, school grade and more. Website contains calendar of important dates, quarterly newsletter, procedures, etc.

#### **6. SAC Elections 2021-2022**

Mrs. Chapman discuss new members elected.

Four PARENT members elected:

- **Jamie Christian**
- **Jessica Cowles**
- **Greg Fulk**
- **Julie Harrington**

Ed. Support member elected:

- **Trish Bull** (Guidance Assessment Assistant)

Instructional members elected:

- **Molly Holmes** (2<sup>nd</sup> Grade Teacher)
- **Meredith Powers** (4<sup>th</sup> Grade Teacher)

Misty Lemke motions to approve the new SAC members. Larry Brewton seconds the motion.

#### **7. Next Meeting Date August or September 2021**

#### **8. Adjournment**

Motion by Stephanie Barnes to adjourn, second by Misty Lemke and unanimously approved at 9:20AM by show of hands.