

# **School Advisory Council Meeting Minutes**

## **March 23, 2021**

### **Attendance**

- **Melissa Caudell (Parent)**
- **Dawn Chapman (Principal)**
- **Greg Fulk (Parent)**
- **Cathy Lawson (Instructional)**
- **Misty Lemke (Ed. Support)**
- **Leann McCombs (Assistant Principal)**
- **Tara Moore (Parent)**
- **Stephanie Barnes (Instructional)**
- **Larry Brewton (Community member)**

A meeting of the Berryhill School Advisory Council was held in classroom #301 on March 23, 2021. Principal, Dawn Chapman, called the meeting to order at 8:30 a.m. Secretary Cathy Lawson recorded the minutes for this meeting.

### **1. Minutes:**

Greg Fulk motions to approve the Minutes of the December 08, 2021 meeting, with no corrections. Stephanie Barnes seconds the motion. Minutes were approved by consensus show of hands.

### **2. Communications:**

- “Golden Bell” STEAM Activity  
Wonderful and fun event! Students, staff, parents, and community were all involved. There was a large bulletin board in the main hallway with the Scientific Process. It included observation, research, questions, hypothesis, experiments, suspects and conclusion. Students had fun and were thrilled when Ms. McCombs found the “Golden Bell.” There was a live presentation on ITV with Ms. McCombs finding the bell in our front bear fountain/statue. Students were cheering loudly throughout the school. Ms. McCombs walked the hallways ringing the golden bell. Meredith Powers planned and spearheaded this event.
- Book Fair Family Night  
We had a GREAT turn out for the Family Night at our recent Book Fair before Spring Break. There were 450 people and students that attended the event. Everyone was very patient about waiting outside since we could only allow a limited number of people inside the library due to COVID restrictions. Mrs. Scott made over \$8,000 in those three hours. The Book Fair is our main fundraiser for the library. She uses the profits to purchase new books every year.
- Important Dates  
A calendar attachment was provided, and the members examined all the dates, including FSA Testing dates. Teacher and Staff Appreciation was mentioned about being in May.
- School Choice (April 4 – May 29)  
School Choice dates were discussed. During this time frame, parents/guardians can request an out-of-zone transfer with no reason. If a school is below 80% capacity, then that school is considered open to transfer students. If more parents apply for a transfer at an open school than seats available, a lottery with “winners” will be able to transfer. Right now, East Bay is only school not over 80%.
- FSA Testing  
Important Dates attachment included all the FSA Testing dates. Majority of the FSA Testing will take place in April and May.

- Comprehensive Needs Assessment 21-22

Mrs. Chapman provided a copy of our 2020-21 Comprehensive Needs Assessment. She explained that the template for the 21-22 school year will be similar. She explained the information included in the CNA. SAC members read the CNA Assessment for 20-21 and discussed the information and data on it.

- Parent Satisfaction Survey

Mrs. Chapman discussed that the survey is available on our Berryhill Homepage. It will be open until March 27<sup>th</sup>. (We did a call out to parents/guardians on March 4<sup>th</sup>.)

### **3. Budget Items**

- Copies of the Berryhill Elementary Budgets were provided.
- We discussed the Title I funds utilized and remaining balance of \$4,667.65
- Parent Involvement balance of \$1,262.90
- Title I Other Expenditures balance of \$1,856.23
- Mrs. Chapman mentioned that currently, every teacher has a C.O.W. If our staff increases, for 2021-22, we still have a few C.O.W.s available. (Depending on increase in staff, we may need more.)

### **4. EduData Website**

<https://edudata.fldoe.org/index.html> (Required on each agenda)

This website contains data indicators designed to inform the general public about the progress of public schools. Information contained includes data on student performance, teachers/Staff, school grade and more. Website contains Calendar of important dates, quarterly newsletter, procedures, etc.

### **5. SAC Elections 2021-2022**

- Following individuals are completing the last year of their second two-year term:
  - Misty Lemke (Ed. Support)
  - Stephanie Barnes (Teacher)
- We have four parent positions available. (Mr. Fulk is nominated by Mrs. Chapman and will be on ballot for another two-year term.)
- Cathy Lawson is nominated by Mrs. Chapman and will be on the teacher ballot for another two-year term. We will ask teachers for nominations. All will be placed on ballot.
- We will be electing a new Ed. Support position. We will ask Ed. Support for nominations and put on ballot.
- Mrs. Chapman asked Larry Brewton to serve next term. Mr. Brewton accepted.

#### **Elections will take place in April and May 2021.**

Mr. Larry Brewton was nominated by Principal, Dawn Chapman, to serve another two-year term as a Community Member. Motion by Cathy Lawson and second by Greg Fulk and SAC unanimously approved Mr. Brewton.

### **6. Next Meeting Date:**

May 25, 2021

### **7. Adjournment**

Motion by Stephanie Barnes to adjourn, second by Tara Moore and unanimously approved at 9:00am by show of hands.